



**APPLICATION FORM**

Please complete the following forms and return via Post to: Sages Cottage Farm, PO Box 171 Baxter, VIC 3911 or Fax to (03) 5971-5963. Please complete all sections and print clearly.

Billabong Station is committed to the safety and well-being of all children who come to the program. We support the rights of the child and will act without hesitation to ensure all children with a safe environment at all times.

We are also committed to ensuring that your child’s privacy is protected. Except in an emergency, we do not divulge any information on children to a third party without the prior consent of a parent or a guardian. All information on children provided to your child’s carer at Billabong Station is destroyed immediately following the program except for a single copy accessible to limited Billabong Station personnel as required by law.

If you have more than one child attending, please complete separate forms for each child.

Fees for Billabong Station are \$50 per day (10am-2pm) and \$5 per day for BBQ lunch. Fees are paid in full in advance to reserve your child/ren’s spot/s.

Please tick the days that you would like your child to attend in January 2010				
<input type="checkbox"/> Monday 18th	<input type="checkbox"/> Tuesday 19th	<input type="checkbox"/> Wednesday 20th	<input type="checkbox"/> Thursday 21st	<input type="checkbox"/> Friday 22nd
<input type="checkbox"/> Monday 25th	<input type="checkbox"/> Tuesday 26th	<input type="checkbox"/> Wednesday 27th	<input type="checkbox"/> Thursday 28th	<input type="checkbox"/> Friday 29th
TOTAL DAYS _____ x \$50 or \$55 with lunch = Amount Payable: _____				

Child's first name:	Last name:			
Male ( ) Female ( )	Date of birth:			
Child's Residential address:	Child's Postal address (if different from residential)			
Parent/Guardian's names  1.  2.	Parent/Guardian's numbers  1. Home: Work: Mobile:  2. Home: Work: Mobile:			
Where will the parent/s or guardian be while the child is at Billabong Station?	1.  2.			
Child's tee shirt size:	<b>S M L XL</b>			
Name of child's doctor:				
Contact number of doctor:				
Medicare number: Medicare expiration date: Child's number on card:				
Ambulance Victoria subscriber? Member number:	Yes / No			
Year of child's last tetanus injection				
Are all immunizations up to date?	Yes / No			
<i>If your child is not immunised, please fill in a declaration of objection form available from your doctor. If there is an outbreak at the camp, then they will be sent home and no refund will be given for the days that are missed.</i>				
Please tick or circle if your child has experienced of any of the following conditions:	ADD/ADHD	<input type="checkbox"/>	Dizzy spells	<input type="checkbox"/>
	Asthma	<input type="checkbox"/>	Epilepsy	<input type="checkbox"/>
	Allergies	<input type="checkbox"/>	Heart condition	<input type="checkbox"/>
	Autism	<input type="checkbox"/>	Homesickness	<input type="checkbox"/>
	Bedwetting	<input type="checkbox"/>	Intellectual disability:	<input type="checkbox"/>
	Blackouts	<input type="checkbox"/>	mild/moderate/severe	
	Diabetes	<input type="checkbox"/>	Migraines	<input type="checkbox"/>
	Sleepwalking	<input type="checkbox"/>		

*If your child has asthma (even occasionally or in the past) you must complete the separate camp's Asthma Management Form*

*If your child has allergies and requires an EpiPen, you must complete the separate camp's Anaphylaxis Management Form*

**MEDICATION AT CAMP**

Medication to be taken during camp. Please note that staff at Billabong Station can only give medication to children that is contained in dispensed pharmacy packaging with the child's name, dose and expiration date on the label. If there are any changes after you have forwarded this form, you must contact Billabong Station to obtain a new medical form.

Medication 1 .....  
 Dosage ..... (mgs / mls / puffs / tabs) Times .....

Medication 2 .....  
 Dosage ..... (mgs / mls / puffs / tabs) Times .....

Medication 3 .....  
 Dosage ..... (mgs / mls / puffs / tabs) Times .....

**SUNSCREEN**

We require parents or guardians to apply sunscreen to your child before signing them in for the day. However, we also require your permission to be able to apply sunscreen to your child should it be necessary. Please let us know if you have any concerns, especially if your child is allergic to sunscreen:

I give my permission for my child to have a 30+ sunscreen applied.

Signed:	
Printed Name:	

**ALLERGIES**

If your child is allergic to any medication, food or something else, please describe your child's condition, any signs and symptoms of the allergy or sensitivity and how you would prefer our staff to respond.

	Signs and symptoms – what happens?	Preferred treatment?
Medication		

Food		
Other		

**AUTHORISED ADULTS TO COLLECT YOUR CHILD/EMERGENCY CONTACTS**

In case of an accident, injury or other emergency when parents or guardians are not available, please note two people who can pick up your child and take care of them. In the event that your child is not collected and the parents or guardians can not be contacted, this list will also be used to arrange someone to collect your child. Please note that if you are late picking up your child there is a late fee of \$1.00 per minute that you are responsible for paying. The following persons are authorised to collect my child:

Last Name			
First Name			
Mobile		Home Phone:	
Relationship to child			
Last Name			
First Name			
Mobile		Home Phone:	
Relationship to child			

**HELP US SUPPORT YOUR CHILD TO HAVE A GREAT TIME**

It is important to us that your child, and other participants are able to have the best time at Billabong Station. To help us make sure this is the case, please consider the following questions. Remember – we may not know anything about your child. Unfortunately we may be unable to support children whose behaviour is particularly disruptive or challenging. If this becomes the case, we will contact you to discuss options.

	<b>Answer YES or NO and comment</b>
Does your child like challenges?	
Does your child make friends easily?	

Does your child usually play safely?	
Does your child like to be the leader?	
Has your child ever had a 1-to-1 carer while at school or holiday programs? (i.e. an integration aid) If so, for what reasons?	
Can your child be disruptive or does he or she respond well to directions?	
Does your child get annoyed or upset easily? If so, then what are the triggers and what do you do that helps them relax?	
If your child has ADD or ADHD or challenging behaviours, please describe their typical behaviour and anything you do to assist.	
Any other comments or issues regarding your child that will help us care for him or her better?	
If your child gets homesick, what would you prefer us to do? Is there anything you think may help? Our strategy is normally to try to distract children by offering lots of activities and giving lots of positive attention, rather than letting them ring home straight away.	
<p style="text-align: center;"><b>ADDITIONAL INFORMATION</b></p> <p>Please provide any additional information that you may feel be useful for us to know to enable your child to get the most out of their day/s at Billabong Station.</p>	